## **NINE MILE FALLS SCHOOL DISTRICT 325/179**

## **Student Records Release Cover Sheet**

TO:				
	Attending School // Address			
Enclo	sed please find <b>copies</b> of the following r	records pertai	Phone // Fax ning to:	
Student	t's Name	Date of Birt	h	Current Grade
	_ Transcripts // Report Cards		_ Attendance Records	
	_ Test Scores		_ Birth Certificate	
	_ Immunization Records		_ Sports Physicals	
	_ Corrective Action or Punishment Acti	ion Summary		
	_ Special Ed // IEP // Title Records			
	Other (Specify)			
agency accord must b cumula	As per the Washington State Records Reterly must remain in the custody of the agency dance with WAC 434-615-020. When a studie retained by the agency for 3 years after that ive folder may be sent to the receiving distributions may be addressed to:	until the minim lent transfers o he student with	num retention periods hav ut-of-district, the original	ve been met in cumulative folder
	Lakeside High School 5909 Highway 291 Nine Mile Falls, WA 99026 509-340-4200 // 509-340-4201 fax		Lakeside Middle Scho 6169 Highway 291 Nine Mile Falls, WA 509-340-4100 // 509-2	99026
	Lake Spokane Elementary School 6015 Highway 291 Nine Mile Falls, WA 99026 509-340-4040 // 509-340-4041 fax		Nine Mile Falls Elem 10102 W Charles Roa Nine Mile Falls, WA 509-340-4010 // 509-3	nd 99026
Signat	ure of Authorized School Official			