

Nine Mile Falls School District 325/179**ANNUAL NOTIFICATION REGARDING
PARENTS' RIGHT OF ACCESS TO STUDENT RECORDS**

Each year parents and students need to be reminded of the student records policy of the Nine Mile Falls School District (Policy 3231). Parents of students or 18-year-old students who wish to review any or all of the school records pertaining to the student should contact the building principal for an appointment. The records will be reviewed with school personnel, and parents may have copies of the records for the cost of copying.

If parents or adult students believe something in the record is inaccurate or misleading, they may request that it be corrected or they may have comments added to the record. If the principal and the parent or adult student cannot agree, the latter may contact the superintendent for a hearing.

Record information will not be released to most persons or agencies without the written consent of parents. Nonetheless, it is the policy of this district to forward school records without parent consent to schools in another district to which a student transfers. This is to facilitate the prompt placement of the student in the new school. However, parents may request a copy of the record. Similarly, without parent consent, the district forwards transcripts or other information requested by high school students to colleges or other educational institutions to which the students are applying.

For a complete copy of the district's student record policy (3231), contact your school principal. Parents who have questions or concerns about the student record policy may direct them to the building principal, the superintendent, or the U.S. Office of Education.