

Student Name: \_\_\_\_\_

**School Year \_\_\_\_\_**  
**INTER-DISTRICT TRANSFER AGREEMENT**

**1. Parties.**

This Inter-District Transfer Agreement ("Agreement") is entered into by and between \_\_\_\_\_ (school district), a Washington municipal corporation, and \_\_\_\_\_, commonly known as \_\_\_\_\_.

**2. Purpose.**

A resident student of \_\_\_\_\_ has submitted the form attached to and incorporated herein as Attachment A requesting a release to attend \_\_\_\_\_. Pursuant to the information in Attachment A, and the provisions of this Agreement, \_\_\_\_\_ ("Resident Releasing District") agrees to release the student to \_\_\_\_\_ ("Non-Resident Accepting District") upon Non-Resident Accepting District's acceptance of the student and pursuant to this Agreement.

**3. Duration.**

Unless otherwise terminated for reasons set forth herein, the term of the student's release and acceptance shall be for:

- ☐ Remainder of the current school year (For requests for release received during the school year).  
☐ One school year (20\_\_ - 20\_\_)  
☐ Part time ☐ Full time **IF PART TIME PLEASE EXPLAIN** \_\_\_\_\_

**4. Responsibility of Non-Resident Accepting District.**

Upon acceptance, the Non-Resident Accepting District effectively becomes the 'resident' school district for all matters related to the education of the student and will be responsible for all services and state and federal requirements related to the student. This includes, but is not limited to, special education services, administration of state educational assessments, Comprehensive Education Data and Research System (CEDARS) reporting, Adequate Yearly Progress (AYP), and basic education services.

**5. Conditions/Procedure for Early Termination or Other Reasons.****5.1. Conditions.**

**5.1.1. Non-Resident Accepting District.** Once accepted, the Non-Resident Accepting District may terminate enrollment of the non-resident student prior to the end date set forth in paragraph 3 above only if such termination is in accordance with terms set forth in the Non-Resident Accepting District's board policy/procedure. The Resident Releasing District agrees to become responsible for the compulsory education of such student upon receipt of written notice of such termination from the Non-Resident Accepting District.

**5.1.2. Resident Releasing District.** Resident Releasing District may terminate release of the resident student only if, after an Inter-District Transfer request has been approved, it is discovered that the information provided was materially misrepresented.

**5.2. Procedure.**

**5.2.1. Early Termination.** If early termination occurs pursuant to sections 5.1.1 or 5.1.2 above, the terminating district shall provide written notice to the other district specifying the applicable termination provision(s) under this Agreement. The terminating district's written notice shall also include the student's most current contact information as known by the district.

**5.2.2. Student Withdrawal.** If the student withdraws from the Non-Resident Accepting District prior to completion of the duration specified in paragraph 3 above or for any other reason(s), the Non-Resident Accepting District shall remain responsible for the compulsory education of such student until the student enrolls in the Resident Releasing District or any other school and shall provide written notice to the Resident Releasing District specifying the reason(s), if known, for the student's withdrawal, and providing the student's most current contact information as known by the district.

**6. Notices.**

Any notice given under this Agreement shall be in writing and delivered to the following District designated administrators: