

**SPOKANE COUNTY  
SCHOOL DISTRICTS**
**INTER-DISTRICT STUDENT  
TRANSFER REQUEST FORM  
SCHOOL YEAR \_\_\_\_\_**
*One form per student, please.*

 Central Valley, Cheney, Deer Park, East Valley,  
Freeman, Great Northern, Liberty, Mead, Medical  
Lake, Newport, Nine Mile Falls, Orchard Prairie,  
Reardan-Edwall, Riverside, Spokane, West Valley

Student ID No. \_\_\_\_\_

Student Name \_\_\_\_\_ Grade in transfer year \_\_\_\_\_ Date of Birth \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Address/City/State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Telephone \_\_\_\_\_ Work Telephone \_\_\_\_\_

 Resident School \_\_\_\_\_ Currently Enrolled? ☐ Yes ☐ No

Non-Resident School District Requested \_\_\_\_\_ School Requested \_\_\_\_\_

 Please Check all that Apply: ☐ Special Ed ☐ Regular Ed ☐ 504 ☐ Discipline Issues ☐ Health Care Plan ☐ Other

☐ New Request ☐ Renewal

**Basis for Request:**

- ☐ A financial, educational, safety or health condition affecting the student would likely be reasonably improved as a result of the transfer.
- ☐ Attendance in the nonresident district is more accessible to the parent's place of work or to the location of child care.
- ☐ Some other special hardship or detrimental condition that affects the student or the student's immediate family would be alleviated as a result of the transfer.
- ☐ Student is the child of a full-time certificated/classified school employee seeking to enroll at the school to which the employee is assigned.

**Please explain(required).** Use another page, if necessary.

**Term of Requested Release:**
☐ Remainder of the Current School Year (For requests for release made during the school year)

☐ One School Year (20\_\_-20\_\_)

☐ Part time ☐ Full time IF PART TIME, PLEASE EXPLAIN \_\_\_\_\_

**Parent/Guardian Acknowledgment and Signature**
*I certify that I have read and understand this Inter-District Transfer Request form, and that all information I have provided is true. I further understand that:*

- 1) *The Non-Resident Accepting District effectively becomes the 'resident' school district for the education of the student and will be responsible for required services to the student;*
- 2) *The term of the student's release/acceptance is conditional on an agreement between the Resident Releasing District and the Non-Resident Accepting District regarding such term.*
- 3) *The parent/guardian or student shall be responsible for student transportation to and from school;*
- 4) *Enrollment of the student may be terminated by the Non-Resident Accepting District in accordance with conditions set forth in the Non-Resident Accepting District's policies/procedures. Enrollment may be terminated by the Resident Releasing District if it is discovered that the information provided was incomplete or was materially misrepresented.*

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Non-Resident Accepting District Authorization**
**Non-Resident Accepting School District** \_\_\_\_\_

Non-Resident Accepting District Authorized Signature/Title: \_\_\_\_\_ Date: \_\_\_\_\_

**Transfer and Agreement:**
☐ Approved

☐ Denied

Enrollment Date: \_\_\_\_\_

**Resident Releasing District Authorization**
**Resident Releasing School District** \_\_\_\_\_

Resident Releasing District Authorized Signature/Title: \_\_\_\_\_ Date: \_\_\_\_\_

**Transfer and Agreement:**
☐ Approved

☐ Denied